



# JBLE-EUSTIS TOUR REQUEST

Form must be completed in its entirety and submitted 56 - 90 days in advance or request will not be accepted. All scheduled tours subject to cancellation due to mission operations.

## SPONSORING ORGANIZATION

Requester: \_\_\_\_\_  
Office Number: \_\_\_\_\_  
Cell Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Number of People: \_\_\_\_\_  
Desired Date: \_\_\_\_\_ Alt. Date: \_\_\_\_\_  
Age Range of Group<sup>1</sup>: \_\_\_\_\_  
Arrival Time<sup>2</sup>: \_\_\_\_\_ Departure Time: \_\_\_\_\_

<sup>1</sup> One chaperone is required for every 10 people under the age of 18.

<sup>2</sup> Groups more than 15 minutes late will have their tour canceled and it will not be rescheduled.

## TOUR PURPOSE

What is the purpose of your tour? Note: JBLE does not conduct tours for tourism or sightseeing.

Is there anything else you want us to know about your tour?

## LUNCH OPTIONS

- Dining Facility (Only available for military affiliated groups - ie: JROTC, CAP; cash only)
- DFAC To-Go
- Fort Eustis Club
- King Pin at Strike Zone Bowling Alley
- Exchange (BX) Food Court
- Al Fresco Lunch (bring sack lunch)
- No lunch requested

## FOREIGN NATIONALS

Are any of your party members Foreign Nationals?  
 Yes       No

## TRANSPORTATION

Type of Vehicle(s): \_\_\_\_\_  
Number of Vehicles: \_\_\_\_\_

Submit completed for to [633abw.pa.eustis@us.af.mil](mailto:633abw.pa.eustis@us.af.mil)

By submitting this form you agree to base policies (including randomized vehicle searches), will not include members in your party who have open criminal, will not bring weapons or drugs on base, and will conduct yourselves in a professional manner or be escorted off base by Security Forces.